## Instructions on how to pre-purchase event parking at Duke University

1) Go to <a href="https://my.parking.duke.edu/">https://my.parking.duke.edu/</a> and click 'Register for OneLink'.



2) Click 'register here'

A login service for the broader Duke community

Duke OneLink allows access to select online services at Duke.

REGISTER HERE →

Or, check to see if you have an existing account.

3) Enter details to request an invitation email. All fields required.

Enter your details below to request an invitation email. All fields are required.
Legal First/Given Name
Middle Name
Legal Last/Family Name
Email
Birth Date
✓ DD YYYY
Have you ever been staff, faculty, an affiliate, or a student at Duke?
○ Yes
○ No
○ I'm not sure
SUBMIT →

4) Access listed email and click on the secure link to register an account

## 5) Register with an external account or create a new username (OneLink ID)

Register with an external account	Create a new username (Onelink ID) <i>All fields are required.</i> Username (OneLink ID)
G Register with Google	zzpe
Register with LinkedIn	Password
This option allows you to log in to Duke services wit an external account. Duke will only store an accoun name so we can recognize you in the future.	Confirm Password
	Security Question
	Choose One 🗸
	Answer
	Register with OneLink ID >

- 6) After successfully registering, go back to <u>https://my.parking.duke.edu/</u> and log in with OneLink username
- 7) Select event, then select 'Purchase Permit'
- 8) Click 'Confirm' to purchase the permit
- 9) Enter credit card information and submit
- 10) QR code will appear